



**Fort Bragg Rent-All
&
Party Works**

18550 North Highway One, Fort Bragg, CA 95437
 Phone: 707.964.6661 Fax: 707.964.8645
 Email: rentall@mcn.org
www.fortbraggrentall.com

We turn dreams into memories™

- **PLANNING / CONSULTING**
- **COMPLETE LINE OF PARTY EQUIPMENT**
- **ELEGANT TENTS**
- **SILK DRAPING AND HALL DÉCOR**
- **LIGHTING/SOUND**
- **REFERRALS**
- **LOCATIONS**

See Terms and Conditions at end

Note: Items with non-refundable deposits will be indicated. Except for these items, reductions allowed up to 2 weeks before event, after 2 weeks a 25% cancellation/restocking fee is assessed.

TABLES & CHAIRS

Banquet Tables

_____ 6'x30"	\$8.50
_____ 8'x30"	\$8.50
_____ 6'X30" w/built-in beverage/food service (Insulated).....	\$18.95
_____ 1/2 serpentine table.....	\$16.95
_____ Serpentine bar w/skirting.....	\$72.85
_____ 4' white-lattice bar.....	\$18.00
_____ Redwood bar top w/2 wine barrels	\$50.00

Round Tables

_____ 30"	\$9.95
_____ 42"	\$9.95
_____ 48"	\$9.95
_____ 60"	\$9.50
_____ 60" 1/2 round (to make oval).....	\$9.95
_____ 72"	\$15.00
_____ Grapevine cake cart.....	\$35.00
_____ Mosaic-tile cake table.....	\$19.95
_____ Wine barrel (as prop or cocktail table) ..	\$15.00
Table set-up/strike.....	\$5.00

Chair

_____ Samsonite (gold).....	\$1.00
_____ Samsonite (white).....	\$1.50
_____ White wood w/padded seat.....	\$2.65
_____ Natural wood w/padded seat.....	\$2.65
_____ Chair cover for wood chairs.....	\$5.00
_____ High chair.....	\$7.00
_____ Booster Seat.....	\$5.00
Chair set-up/strike.....	\$1.00

TABLE LINEN & SKIRTING

Available in white & various colors

\$2.00/linen for special orders

\$2.00/linen if extra stain removal work required

Banquet

_____ 60"x120"	\$9.95
_____ 72"x144"	\$14.95
_____ 90"x156" (drapes 4 sides of 8' table)	\$25.95
_____ 90"x132" (drapes 4 sides of 6' table)	\$22.95
_____ 1/2 serpentine table linen in white...	\$22.95
_____ 120" Table runners.....	\$5.75

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Round	
_____ 90"	\$9.95
_____ 102"	\$16.95
_____ 108"	\$16.95
_____ 120"	\$18.95
_____ 132"	\$19.95
Square/Toppers	
_____ 54"x54"	\$6.95
_____ 60"x60"	\$10.95
_____ 72"x72"	\$10.95
72"x72" specialty patterns /colors available	
Table Skirting	
_____ 13½' solid white.....	\$16.85
_____ 17' solid white.....	\$22.00
_____ 21' solid white/ivory lace.....	\$28.00
_____ 8½' lace white.....	\$10.30
_____ 11½' lace white/ivory.....	\$14.35
_____ 13½' single or tiered lace.....	\$16.85
_____ 17½' lined lace.....	\$22.00
_____ 21' lined lace	\$28.00
_____ Cinderella skirting for 42" table....	\$22.00

NAPKINS (Qty of 10)

Available in white & various colors
 \$.10/napkin for special orders Each

_____ 20"x20"	\$0.70
_____ 22"x22" damask.....	\$1.25

SPECIALTY LINENS

_____ 60"x60" Lisbon lace 42" cake table	\$10.00
_____ 72"x72" specialty.....	\$12.95+
_____ 54"x54" specialty.....	\$8.95+
_____ 90" round specialty.....	\$12.95+
_____ 108" round blue checked.....	\$16.95
_____ 120"x60" red check	\$10.95
_____ Heart shaped.....	\$10.50
_____ 120"x60" damask.....	\$11.95
_____ 90" round damask.....	\$13.95
_____ 120" round damask.....	\$19.95

Fleur d' Lis, grapes, roses damask in pearl or white.

CHINA

Available in white.

_____ 10" dinner	Scallop	Coupe
_____ 12" dinner	\$0.45	\$0.40
_____ 7" salad/cake	\$0.45	\$0.80
_____ 6" bread	...\$0.45	\$0.40
_____ Cup	\$0.45	\$0.40
_____ Saucer	\$0.45	\$0.40
_____ Soup	\$0.45	\$0.40
_____ Cup, Espresso 3.5 oz.....	\$0.45	\$0.45
_____ 7" glass plates.....	\$0.40	\$0.45
_____ Sherbet glasses.....	\$0.45	\$2.00
_____ Sugar bowl.....	\$2.00	\$2.00
_____ Creamer.....	\$2.00	\$2.50
_____ Salt and pepper shakers, full pr.....	\$2.50	\$6.00
_____ 4 quart soup tureen.....	\$6.00	\$2.50
_____ Oil & vinegar cruet.....	\$2.50	

GLASSWARE

_____ All purpose glass.....	\$0.45
_____ 6½ oz white wine.....	\$0.45
_____ 8 oz balloon wine.....	\$0.45
_____ 18.5 oz tall vina.....	1.00
_____ Tulip/flute champagne.....	\$0.45
_____ 9 oz old fashion.....	\$0.45
_____ 9 oz Hi Ball.....	\$0.45
_____ 10 oz Pilsner glass.....	\$0.45
_____ 10 oz beer mug.....	\$0.45
_____ Margarita glass.....	\$0.75
_____ 5 oz martini glass.....	\$0.65
_____ Punch cups.....	\$0.45
_____ Juice glass.....	\$0.45
_____ Wine carafe	\$1.50
_____ Pitcher	\$2.50

CRYSTAL

No damage waiver available on crystal
 DEPOSITS ARE NON-REFUNDABLE

_____ 6¼ oz champagne flute.....	\$1.35
_____ 8 oz white wine.....	\$1.35
_____ 12½ oz rosé wine or water glass...	\$1.35
_____ 13½ oz red wine.....	\$1.35

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FLATWARE (Qty of 10)

	Stainless/ea	Silver/ea
_____ Knife	\$0.33	\$0.55
_____ Butter knife	\$0.33	
_____ Teaspoon	\$0.33	\$0.55
_____ Dinner fork	\$0.33	\$0.55
_____ Salad fork	\$0.33	\$0.55
_____ Soup spoon	\$0.33	\$0.55
_____ Steak knife, wood handle.....		\$0.45

TABLE ACCESSORIES

_____ Charger, gold, or silver metal.....	\$3.50
_____ Charger, square silver acrylic.....	\$3.00
_____ 10" mirror charger center piece.....	\$2.50
_____ Table card holder 15".....	\$1.50
_____ Filled oil lamp, glass.....	\$6.50
_____ Beach lantern.....	\$8.50
_____ Table-top cherry lantern.....	\$6.50
_____ 6' floor cherry lantern.....	\$14.95
_____ 12" vase.....	\$10.00
_____ Glass cylinders 7", 8", 10".....	\$1.00-2.00
_____ Flared hurricane(sm, med, lrg). ..	\$2.50-5.00
_____ Optical hurricane(sm, med, lrg) ..	\$2.50-5.00
_____ Glass bud vases	\$1.50
_____ Glass fish bowl.....	\$2.00
_____ Candlestick heart	\$0.60
_____ Glass votive cube frosted.....	\$0.75
_____ Candelabra T2 heights.....	\$35.00
_____ Square votive 2".....	\$0.60
_____ Round votive.....	\$0.60
_____ Flared votive.....	\$0.60
_____ Cylinder votive.....	\$0.60
_____ Tapered votive.....	\$0.60

Wide variety of vases & glass candle accessories

TRAYS/PLATTERS

_____ 12" x 18" Lucite.....	\$3.75
_____ 16" round, Lucite.....	\$4.00
_____ 20" silver.....	\$10.00
_____ 25" stainless steel.....	\$7.00
_____ 18" oval aluminum.....	\$6.00
_____ Rectangular with handles.....	\$8.00
_____ 22" oval tray.....	\$9.95
_____ 19" x 12 1/2" stainless steel.....	\$4.75
_____ Stainless steel pedestal with dip.....	\$6.00
_____ Lucite tiered tray.....	\$6.95
_____ 13 1/2" china platter.....	\$4.00
_____ 20" scalloped aluminum platter.....	\$15.00
_____ 33" scalloped aluminum platter.....	\$22.00

BOWLS

_____ 10 1/2 oz glass fleur.....	\$2.00
_____ 2 qt glass fleur.....	\$3.75
_____ 6 qt glass salad.....	\$3.50
_____ 2 gal Lucite.....	\$3.75
_____ 6 gal Lucite.....	\$6.50
_____ 2 1/2 gal magnolia.....	\$4.50
_____ 4 1/2 gal magnolia.....	\$5.75
_____ 1 pt clam.....	\$1.50
_____ 1 gal clam.....	\$5.70
_____ 2 gal punch with pedestal.....	\$5.75
_____ 3 gal punch.....	\$5.50
_____ 3 gal stainless steel.....	\$9.95
_____ 2 gal silver punch.....	\$18.95

UTENSILS

_____ 13" solid spoon/slotted fork, plain....	\$1.00
_____ Cake knife & server set, silver.....	\$8.00
_____ Ladle, stainless steel.....	\$1.50
_____ Lasagne server, silver.....	\$1.75
_____ Fork, lrg silver.....	\$1.75
_____ Spoon, lrg silver.....	\$1.75
_____ Pasta server, silver.....	\$1.75
_____ Salad set, silver.....	\$2.00
_____ Salad tongs, silver.....	\$2.00
_____ Serving fork/spoon, solid handle.....	\$2.00
_____ Spatula, stainless steel.....	\$0.90
_____ Pie server, stainless steel.....	\$1.75
_____ 9", 12", 16" tong, stainless steel.....	\$0.90

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SILVER

_____ 5 1/2" candlesticks taper or pillar.....	\$3.50
_____ 9" candlesticks, taper or pillar.....	\$6.00
_____ Champagne bucket.....	\$10.00
_____ Cream or sugar.....	\$2.00
_____ 19" vase.....	\$10.00
_____ 8" Revere bowls, silver.....	\$6.00

CHAFING DISHES

_____ 6 qt oblong, brass trim.....	\$16.25
_____ 6 qt round, brass trim.....	\$16.25
_____ 4 qt round, brass trim.....	\$16.25
_____ 7-14qt chafin utility, w/o pan.....	\$14.95
_____ Full deep chafing pan.....	\$2.95
_____ Shallow chafing pan.....	\$2.95
_____ Divided deep chafing pan (for 2).....	\$4.75
_____ Divided shallow chafing pan (for 2)...	\$4.75
_____ Sterno (2 per chafin required).....	for sale

BEVERAGE SERVICE

_____ Champagne bucket.....	\$5.00
Electric Coffee Makers	
_____ 55 cup stainless.....	\$14.95
_____ 100 cup aluminum.....	\$14.95
Beverage Service	
_____ 32 oz insulated coffee server.....	\$2.95
_____ 118 oz airpot.....	\$6.95
_____ 5 gal coffee.....	\$12.50
_____ Insulated food/beverage server (holds up to 3 shallow chafers) for buffet service.....	\$16.95
_____ Copper tub, med oblong.....	\$8.95
_____ Copper tub, lrg oblong.....	\$10.95
_____ Keg cooler.....	\$11.50
_____ Galvanized tub.....	\$4.95
_____ 10 gal plastic tub.....	\$4.00
_____ Ice chest, large 120 qt.....	\$18.95

WEDDING EQUIPMENT

_____ French window backdrop.....	\$35.00
_____ Arch lattice, wood trellis.....	\$55.00
_____ Arch lattice, white tunnel.....	\$35.00
_____ Arch lattice, white façade.....	\$35.00
_____ Combination of two arches.....	\$45.00
_____ Arch grapevine, natural.....	\$55.00
_____ Arch wicker, white.....	\$55.00
_____ Arch wicker scalloped.....	\$55.00
_____ Kneeling benches, pr.....	\$25.00
_____ Arch trellis flat top.....	\$55.00
_____ Podium/Guest book stand, wicker.....	\$25.00
_____ Wicker flower baskets.....	\$10.00
_____ 40" round Greek column.....	\$10.00
_____ 6' ficus tree, lighted.....	\$18.95
_____ Lattice screen 4 fold.....	\$28.95
_____ Wicker gazebo.....	\$75.00
_____ White wood gazebo.....	\$65.00

CANDLESTICKS & CANDELABRAS

_____ Floor, 3-5 leaf, wicker.....	\$32.00
_____ Crystal, 3 branch candelabra.....	\$25.00
_____ Crystal, 5 branch.....	\$35.00

CANOPIES

Prices include normal installation unless indicated

DEPOSITS ARE NON-REFUNDABLE

_____ 10'x10' E-Z up (self-installed).....	\$49.95
_____ 10'x10' white-"fancy" \$70(self installed)...	\$110.00
_____ 20'x20' white \$150(self installed).....	\$250.00
_____ 15'x15' frame, no center pole.....	\$225.00
_____ 20'x20' frame, no center pole.....	\$350.00
_____ 20'x40' white.....	\$395.00
_____ 30'x30' white.....	\$595.00
_____ 30'x45' white.....	\$895.00
_____ 40'x40' white.....	\$995.00
_____ 40'x60' white.....	\$1,310.00
_____ 40'x80' white.....	\$1,895.00
_____ 40'x100' white.....	\$1,980.00

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CANOPIES (con't)

Sidewalls available in clear, white, and w/French windows

_____ 20' sidewalls, ea.....	\$30.00
_____ Sidewall installation ea piece.....	\$12.00
_____ Tent pennants.....	\$8.00
_____ 20' flag poles w/banners.....	\$18.95
_____ 28'x38' Capri canopy.....	\$450.00
_____ 28' Capri sides, clear.....	\$35.00
_____ 38' Capri sides, clear.....	\$45.00

Tents over 100' call for quote.

LIGHTING

_____ Bounce light with cord, gels.....	\$14.95
_____ Tripod with 4 lights.....	\$59.95
_____ Crystal chandelier.....	\$39.00
_____ Mirror ball.....	\$45.00
_____ Fancy white/clear prism globes	\$42.95
_____ Star gobo.....	\$50.00
_____ Fresnel w/ clamp.....	\$19.95
_____ Individual cans.....	\$9.95
_____ 1 1/2" Carnival lights 25'.....	\$19.95
_____ Power Point Projector.....	\$50.00

We offer special lighting and effects packages:
 Paper lantern, events, shows, special mood lighting.

HEATERS

_____ Bistro table heater, 16,000 BTU....	\$55.00
_____ Outdoor patio heater, 12' radius....	\$70.00
_____ Forced air tent heater, 80,000 BTU..	\$105.00*
_____ Forced air tent heater, 170,000 BTU.	\$225.00*

Price does not include propane fuel/tank

PARTY ACCESSORIES

_____ Bounce house.....	\$100.00
_____ Inflatable obstacle course.....	\$200.00
_____ Fog machine.....	\$49.95
_____ Helium tank #20, 40 9" balloons....	\$28.95
_____ Helium tank #40, 80 balloons.....	\$39.95
_____ Helium tank #80, 100 9" balloons...	\$45.50

DANCE FLOORS

Available in oak parquet or black and white

DEPOSITS ARE NON-REFUNDABLE

Number of People (#)	
_____ 9'x12' (9 sections).....(27).....	\$108.00
_____ 12'x12' (12 sections).... (36).....	\$144.00
_____ 12'x16' (16 sections)....(48).....	\$192.00
_____ 15'x16' (20 sections)...(60).....	\$240.00
_____ 16'x18' (24 sections)...(72).....	\$288.00
_____ 18'x20' (30 sections)...(90).....	\$360.00
_____ 20'x24' (40 sections)...(120)....	\$480.00
_____ *Installation/strike per section.....	\$3.50

FLOORING

_____ Floor tile/square foot.....	\$0.32
_____ Installation/strike per square foot	\$ 0.17
_____ Astro Turf, Black (per square foot, including installation.....	\$ 0.40

Staging

_____ 4'x8' or 4'x4' section.....	\$21.95
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Special flooring/staging event needs call.

CATERING & CONCESSION EQUIPMENT

_____ Bus tub.....	\$2.75
_____ Bus stands.....	\$4.00
_____ 16" serving, non skid.....	\$3.50
_____ 25" serving, non skid.....	\$5.00
_____ 2'x5' charcoal barbeque grill.....	\$55.95
_____ 5' propane barbeque grill.....	\$120.00
_____ Double-burner stove top.....	\$40.00
_____ 6-burner stove/oven.....	\$175.00
_____ Sink, hot/cold water.....	\$100.00
_____ Cambro chafing tote.....	\$35.00
_____ Sno cone machine.....	\$45.00
_____ Popcorn machine.....	\$45.00
_____ Cotton Candy machine.....	\$49.95
_____ Trash cans w/liners (return empty)	\$5.00

For trash disposal and recycling fee ask for quote.

SOUND

- _____ Karaoke machine, CDs included... \$68.95
- _____ Complete music system, 75 watts..\$125.00
Includes CD player, 2 speakers w/ tripods, mic w/stand .
(plug in or battery powered)
- _____ Complete system +2 cordless mics.\$175.00
- _____ Sound system, 150 watts, 8 channels \$175.00
Includes sound board, dual CD player, mics, speakers.
- _____ Sound system, 5 speaker.....\$195.00
Digital surround sound-can include CD player, no mics

DÉCOR & DRAPING

We are pleased to offer a draping service. We use silk, chiffon, and light to create a dramatic look inside canopies and halls. We have a wide selection of colors and offer full set up and decorating services. Ask to see our portfolio.

TERMS AND CONDITIONS

Linens

The Damage Waiver will cover accidental burns, stains, and tears to linens. The Damage Waiver does **not** cover stains from candle wax, tears or holes due to pinning or staples and preventable burns such as sparklers. These items will be charged for replacement- wholesale price with the Damage Waiver, retail price without the Damage Waiver. Stains requiring special handling will be charged \$2.00 fee. Please shake off table linens, and separate wet from dry linens. Please use the laundry bag provided to return linens. **Do not use plastic bags.** Laundry bags not returned will have a replacement charge of \$10 per bag. Linens, hangers and Velcro skirting clips not returned are charged a replacement charge. Please place **all clips, bags and hangers** with other items to be picked up.

Glassware & China

The Damage Waiver will cover chipped or broken glasses that are returned. Please place the stem or the piece of broken glass in the box safely. Glasses that are not returned are charged for replacement as stated above. The same policy applies to china.

Note: We require advance notice if you are returning equipment dirty. **Any glassware, flatware or china returned dirty will be charged an additional charge of half the rental cost.** Scraping the plates and rinsing the glasses and flatware is still required. Any equipment returned exceptionally dirty without notice is subject to an additional charge of half the rental cost. Wet, damaged, dirty, or unreturned boxes will be charged a replacement fee of \$10 per box.

Labor

We charge \$45 per hour for 1 person plus \$0.60 per mile round trip for delivery/pickup. This includes one vehicle and one person: driving time, unloading (delivery), loading (pick up). If 2 people are required it is \$60 per hour and any additional persons are \$30 per hour each. Labor for set up of flags, heaters, lights, or other equipment, clean up, recycling, draping, décor, special effects, site inspections, site design, place settings, or coordination is quoted per task.

Deposits

To secure the equipment for the day of your event we require half of the total contract at

the time of reservation. The balance of the contract is due 14 days prior delivery. Any adjustments (charges, damage, or loss) to the contract will be made after we check the order. A credit card number (including expiration and security code on back) is required for a security deposit. **Unless arranged otherwise, this will be used for balance of payment and any additional charges when closing contract after return of items.**

General

Any equipment left out in the weather and damaged or stolen will be charged a replacement or repair fee regardless of damage waiver.

In the case that we buy additional quantities of stock items or new items to fulfill your reservation, your order cannot be reduced as these are considered special orders.

We allow reductions on many items up to **two weeks** before your event. Within the two week period, we will assess a **25% cancellation/restocking fee.**

We count items when they are pulled and when they are loaded. It is the customer's responsibility to do their own count and to notify us immediately if there are any discrepancies.

Reservations on canopies, sides, dance floors, heaters, sound systems, ovens, BBQ grills, crystal or silver are nonrefundable. Once reserved these items are not refundable for any reason.

Tent Policies

Tent canopies and sides should be reserved as far in advance as possible to guarantee that we will have it available for you on the date of your event.

You may change the size of your canopy as long as the canopy is substituted with a canopy of similar rental cost. For example, you may not downsize from a 40'x40' to a 10'x10'.

There are some areas of the Mendocino Coast that require permit fees. You are responsible to determine if your location requires a permit.

Most of the canopies include labor for "normal" installation. Additional labor charges will be added if access to the site or installing the tent is especially difficult. The rate for additional labor is billed at \$45 per hour.

It is the venue owner's obligation to advise us of any pipes, electric, water, or gas lines that may be in the ground where tent stakes will be placed. Any damage to underground utilities created as a result of installing equipment by Fort Bragg Rent-All & Party Works is the sole responsibility of the property owner.

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Fort Bragg Rent-All & Party Works: Contact Information

Name(s) _____ Address _____

Phone _____ Email _____
Fax _____ *Credit card number _____
Expiration date/Security code _____

* **NOTE:** This will be used for 2nd payment 2 weeks before delivery and upon closing of contract if additional charges **unless other arrangements have been made.**

Fort Bragg Rent-All & Party Works: Terms and Conditions

Date of Event _____ Date of Delivery _____
Caterer and/or Coordinator _____

Damage Waiver: Accepted ___ Declined ___

Thank you for your business. In order to guarantee that your order is complete and accurate:

- We allow reductions on many items up to **two weeks** before your event. Within the two week period, we will assess a 25% cancellation/restocking fee
- We **do not allow** reductions on special orders, tents, heaters, grills, stoves, dance floors, sound systems, crystal, or silver
- Reduction in linens must be made **three weeks** before your event delivery _____
- You can add to your order as long as the item is available; additional delivery charges will be incurred if items are added and delivered after initial delivery.

Payment for your order:

- 1) 1/2 of the total is required at the time of the reservation.
- 2) A second payment of 1/2 is taken two weeks prior to delivery (See note above*). Date is _____.
- 3) A closing statement is generated within a week of when the equipment is returned. Credits or debits will be issued at that time.

A credit card is required to secure your order. If no credit card is used a check for \$500 (in addition to payment) is required for security deposit and will be returned when the final payment is made.

I authorize the following people (caterer, florist, coordinator, etc.) to add to my order:

By signing below I am saying I have read, understood, and that I agree to the above policies.

Signature

Date